



Republic of the Philippines  
SENATE  
REQUEST FOR SEALED QUOTATION

Date : 5/9/2023  
RSQ No. : RSQ-E-23-05-063  
Requisitioner : PPS  
Canvasser : NADIA C. TOMAWIS

Sir/Madam:

We invite all GEPS registered bidders to submit sealed quotation for the item/s listed below, addressed to the Chairman, Bids and Awards Committee (BAC), 4/F Senate of the Philippines, GSIS Bldg., Financial Center, Pasay City. The quotation for Purchase Request No. **PR-23-03-272** must be submitted to the Office of the Chairman, Bids and Awards Committee, Room 408 or the Secretariat, Bids and Awards Committee, Room 401, 4/F Senate of the Philippines, GSIS Building, Financial Center, Pasay City, not later than 5P.M. of \_\_\_\_\_. Kindly observe and comply with the stated specifications / descriptions / unit of items for quotation, and specify country of manufacture or origin in the item, any erasure must be properly initialed by the bidder. Bidders are presumed to have reviewed all bids indicated herein before submission to the BAC. Please do not forget to indicate the following references in your envelope "PR NO. \_\_\_\_\_ / RSQ NO. \_\_\_\_\_, Assigned Canvasser: \_\_\_\_\_, CLOSING DATE: \_\_\_\_\_"

LIKEWISE, ALL QUOTATIONS MUST BE VALID FOR AT LEAST THIRTY (30) DAYS FROM THE CLOSING DATE OF POSTING WITH THE PhilGEPS AND SUBJECT TO THE GENERAL CONDITIONS FOUND AT THE BACK OF THIS FORM.

ATTY. MARIA VALENTINA S. ORUZ  
CHAIRPERSON  
BIDS AND AWARDS COMMITTEE

**THE CHAIRMAN**  
Bids and Awards Committee  
c/o Secretariat, Bids and Awards Committee  
Room 401 4/L, Senate of the Philippines, GSIS Building, Financial Center, Pasay City  
Fax No. 552-6601 local 1602 or 552-6803

Sir: As requested in your letter above, we are pleased to quote hereunder our price/s for the following item/s subject to the General Conditions stated at the back:

Item No	Quantity	UOM	Item Description	Unit Cost	UNIT PRICE (Inclusive of all Taxes)	TOTAL
<i>PR-23-03-272 - PPS</i>						
1	✓ 333	PIECE	BALLPEN, RED	3,330.00	✓	
				10.00/PIECE		
2	✓ 2818	PIECE	BALLPEN, BLUE	28,180.00	✓	
				10.00/PIECE		
3	✓ 2410	PIECE	BALLPEN, BLACK	24,100.00	✓	
				10.00/PIECE		
4	✓ 60	PIECE	MARKER, whiteboard, felt tip, bullet type, Red	3,000.00	✓	
				50.00/PIECE		
5	✓ 91	PIECE	MARKER, whiteboard, felt tip, bullet type, Blue	4,550.00	✓	
				50.00/PIECE		
6	✓ 100	PIECE	MARKER, whiteboard, felt tip, bullet type, Black	5,000.00	✓	
				50.00/PIECE		
7	✓ 317	SET	MARKER, FLUORESCENT	19,020.00	✓	
				60.00/SET		
8	✓ 280	PIECE	SIGN PEN, RED	23,800.00	✓	
				85.00/PIECE		

Remarks: Please submit sample for all items (items no. 1-9). Bidders without samples will be disqualified.

(QUOTATIONS must be valid for at least thirty [30] to forty five [45] days from closing date)

TERMS OF DELIVERY \_\_\_\_\_

TERM/S OF PAYMENT: Government Terms (NO C.O.D. / NO ADVANCE PAYMENT)

Address of Supplier \_\_\_\_\_ (Name of Company) \_\_\_\_\_

E-Mail Address \_\_\_\_\_ PhilGEPS Reg. No. \_\_\_\_\_ Expiry Date: \_\_\_\_\_

Tel./Fax No./s \_\_\_\_\_

TIN \_\_\_\_\_ (Signature over Printed Name Authorized Representative)



GEPS REF# 9737500  
Closing Date: MAY 17, 2023 / 5PM  
By: NADIA C. TOMAWIS  
Date Posted: MAY 10, 2023

**Republic of the Philippines  
SENATE  
REQUEST FOR SEALED QUOTATION**

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 RSQ No. : RSQ-E-23-05-063  
 Requisitioner : PPS  
 Canvasser : NADIA C. TOMAWIS 

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**ATTY. MARIA VALENTINA S. CRUZ**  
 CHAIRPERSON  
 BIDS AND AWARDS COMMITTEE

**THE CHAIRMAN**  
 Bids and Awards Committee  
 c/o Secretariat, Bids and Awards Committee  
 Room 401 4/L, Senate of the Philippines, GSIS Building, Financial Center, Pasay City  
 Fax No. 552-6601 local 1602 or 552-6803

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Item No	Quantity	UOM	Item Description	Unit Cost	UNIT PRICE (Inclusive of all Taxes)	TOTAL
			<i>PR-23-03-272 - PPS</i>			
9	663	PIECE	SIGN PEN, BLUE	56,355.00		
				85.00/PIECE		

----- NOTHING FOLLOWS -----

**RECEIVED**

PROCUREMENT SECTION, PPS

Date: 09 MAY 2023

BY: L TIME: 5:15

Remarks: **Please submit sample for all items (items no. 1-9). Bidders without samples will be disqualified.**  
 (QUOTATIONS must be valid for at least thirty [30] to forty five [45] days from closing date)

TERMS OF DELIVERY \_\_\_\_\_  
 TERM/S OF PAYMENT: Government Terms (NO C.O.D. / NO ADVANCE PAYMENT) \_\_\_\_\_ (Name of Company)  
 Address of Supplier \_\_\_\_\_  
 E-Mail Address \_\_\_\_\_ PhilIGEPS Reg. No. \_\_\_\_\_ Expiry Date: \_\_\_\_\_  
 Tel./Fax No./s \_\_\_\_\_  
 TIN \_\_\_\_\_ (Signature over Printed Name Authorized Representative)

GEPS REF# 9737500  
 Closing Date: MAY 17, 2023 / 5PM  
 By: NADIA C. TOMAWIS  
 Date Posted: MAY 14, 2023