

PURCHASE ORDER

SENATE OF THE PHILIPPINES
Entity Name

Supplier : ACCESSORIES AND SUPPLIES DEPOT, INC.	P.O. No. : PO-23-06-121
Address : 110 Labo St. Brgy. Salvacion, Laloma, Quezon City	Date : 15-June-2023
Tel No. : 5162133 / 559-4941	Made of Procurement: _____ Reference P.R. No. : PR-23-05-447
TIN : 005-679-268-000	LCSS-ESSC AB No. : _____

Attention : **KYRA D. EBOJO**
 Please acknowledge receipt of faxed P.O. and refax it to Telefax No. 552-6601 loc. 4262 or 552-6815. Thank You.

Gentlemen :
 Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : Rm. 401 Property and Procurement Service SENATE OF THE PHILIPPINES, G SIS BLDG. ROXAS BLVD. PASAY CITY	Delivery Term : 30-60 WORKING DAYS UPON RECEIPT OF Government Terms
Date of Delivery : _____	Payment Term : APPROVED P.O.
	Warranty : _____

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
1	PIECE	TONER CARTRIDGE, HP 416A, Cyan, Original, for HP Color Laserjet M454 series, HP Color LaserJet Pro MFP M479 series	4	5,298.00	21,192.00
2	PIECE	TONER CARTRIDGE, HP 416A Magenta, Original, for HP Color Laserjet M454 series, HP Color LaserJet Pro MFP M479 series	4	5,298.00	21,192.00
3	PIECE	TONER CARTRIDGE, HP 416A, Black, Original, for HP Color Laserjet M454 series, HP Color LaserJet Pro MFP M479 series	3	4,258.00	12,774.00
Nothing Follows					

RECEIVED
 JUL 03 2023
 By: *KICA* Time: 3:45 PM
 Property and Procurement Services

RECEIVED
 JUN 20 2023
 By: *[Signature]* Time: 1:40
 Administrative Management Bureau

RECEIVED
 JUN 20 2023
 BY: *[Signature]* TIME: 4:35
 SENATE SECRETARY
 OFFICE OF THE SENATE SECRETARY
 LEGISLATIVE AND JUDICIAL SERVICES

JUN 20 2023
 3:30 PM
 200-2023-06-4592 55,158.00
 06/19/23

Page 1 of 1 **Grand Total: P55,158.00**

(Total amount in words) **Fifty-Five Thousand One Hundred Fifty-Eight Pesos Only**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforms: _____ Very truly yours: _____
 Signature over Printed Name of Supplier **ATTY. RENATO N. BANTUG JR.**
 Date **7-4-23** SENATE SECRETARY

Fund Cluster: _____ ORS/BURS No. : _____
 Funds Available: _____ Date of the ORS/BURS: _____
JUDITH C. JEBULAN Amount : _____
 Director III, Legislative Accounting Service
 Signature over Printer Name of Chief Accountant

NOTE: The approved Purchase Order (P.O.) / Job Order (J.O.) shall be sent through email to the winning bidder or its authorized representative and it will serve as official notice to them. Upon receipt of the email notification, the winning bidder shall acknowledge within two (2) days and respond to the said email by signing the P.O. or J.O. and resending it to the Senate Property and Procurement Service through email. This will serve as the reckoning date for the delivery period stated in P.O. or J.O., otherwise, the reckoning date will be the date of email to the supplier or its authorized representative.

Remarks: AO 2018-002
 rgarcia
 6/15/2023 / 10:09:33AM
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21