




RECEIVED

DEC 14 2023

By:  Time: 10:27
Administrative Management Bureau**REPUBLIC OF THE PHILIPPINES**
Senate**MEMORANDUM**

FOR : **DIR. MARIO ANTONIO R. SULIT**
DIR III, EDP-MIS (Systems Group)

THROUGH : **DIR. JOCELYN A. YUZON** on leave *per 12/14/23*
Bureau Director, Administrative Management Bureau

FROM : **PROPERTY & PROCUREMENT SERVICE**

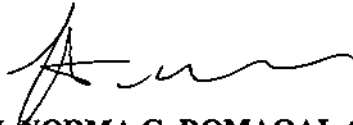

SUBJECT : **REQUEST TO POST APPROVED PURCHASE / JOB ORDERS**
ON THE SENATE WEBSITE

DATE : **13 DECEMBER 2023**

In compliance with Republic Act No. 9184 or the Government Procurement Reform Act, we are respectfully requesting your good office to post the following approved Purchase / Job Orders to the Senate website with the details below:

NO.	NAME OF SUPPLIER	PURCHASE/JOB ORDER	NUMBER	AMOUNT
1	VIVA SALES ENTERPRISES	PO	23-11-356	33,000.00
2	CHAMPION HARDWARE & CO., INC.	PO	23-11-337	10,800.00
3	JONECO TECH MARKETING CORP.	PO	23-12-360	61,990.00
4	AMBASSADOR APPLIANCES INC.	PO	23-11-338	12,780.00
5	IXS COMMERCIAL INC.	PO	23-10-264	181,350.00
6	VIVA SALES ENTERPRISES	PO	23-11-352	26,520.00

Thank you.


for **ATTY. NORMA G. DOMAOAL-GULFAN**
gt Service Chief 

/rmcunanan

PURCHASE ORDER
SENATE OF THE PHILIPPINES
 Entity Name

Supplier : VIVA SALES ENTERPRISES	P.O. No. : PO-23-11-356
Address : 1739-1741 OROQUIETA Street, Sta Cruz, Manila, 1003, Metro Manila	Date : 30-November-2023
Tel No. : 254-7474/254-7471 / 251-0861/254-7475	Mode of Procurement: SHOPPING
TIN : 103-919-881-000	Reference P.R. No. : PR-23-08-675 LPS
	AB No. : AB-E-23-09-167

Attention : JAIME IBARRA CHUA
 Please acknowledge receipt of faxed P.O. and re fax it to Telefax No. 552-6601 loc. 4262 or 552-6815. Thank You.

Gentlemen :
 Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : Rm. 401 Property and Procurement Service SENATE OF THE PHILIPPINES, GSIS BLDG. ROXAS BLVD. PASAY CITY	Delivery Term : 15 TO 30 WORKING DAYS
Date of Delivery :	Payment Term : Government Terms
	Warranty : -

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
1	UNIT	SHREDDER HEAVY DUTY SPECIFICATIONS: ·Throat Width: 230mm ·Shred Capacity: 200 sheets ·Waste Bin Capacity: 32L ·Cut type: Cross Cut ·Reverse Function: Yes Offer: FILUX AF300 300 SHEET 53L Nothing Follows	1	33,000.00	33,000.00

SENATE OF THE PHILIPPINES
RECEIVED
 DEC 11 2023
 BY: _____ TIME: _____
 OFFICE OF THE DEPUTY SECRETARY
 ADMINISTRATIVE AND FINANCIAL SERVICES

SENATE OF THE PHILIPPINES
RECEIVED
 DEC 11 2023
 BY: _____ TIME: _____
 OFFICE OF THE DEPUTY SECRETARY
 ADMINISTRATIVE AND FINANCIAL SERVICES

RECEIVED
 DEC 07 2023
 By: _____ Time: 2:39
 Administrative Management Bureau

LEGISLATIVE ACCOUNTING SER.
 DEC 07 2023
 TIME 10:20

200-2023-12-9658 P33,000.00
 12/04/23

Page 1 of 1 **Grand Total: P33,000.00**

(Total amount in words) **Thirty-Three Thousand Pesos Only**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme: _____ Very truly yours: **ATTY. ARNEL JOSE S. BAÑAS**
 DEPUTY SECRETARY, ADMINISTRATIVE AND FINANCIAL SERVICES
 Date: _____

Fund Cluster: _____
 Funds Available: _____
 Signature over Printer Name of Chief Accountant: **JUDITH C. JEBULAN**
 Director III, Legislative Accounting Service

ORS/BURS No. : _____
 Date of the ORS/BURS: _____
 Amount : _____

NOTE: The approved Purchase Order (P.O.) / Job Order (J.O.) shall be sent through email to the winning bidder or its authorized representative and it will serve as official notice to them. Upon receipt of the email notification, the winning bidder shall acknowledge within two (2) days and respond to the said email by signing the P.O. or J.O. and resending it to the Senate Property and Procurement Service through email. This will serve as the reckoning date for the delivery period stated in P.O. or J.O., otherwise, the reckoning date will be the date of email to the supplier or its authorized representative.

Remarks: NOTE: PO TYPEWRITTEN BY PPS PER APPROVED ABSTRACT OF BIDS NO. (AB-E-23-09-167) OPENED ON OCT 24, 2023) AND PER BAC ADVISORY RE AWARD DTD (NOV 14, 2023)

mzulmeta 11/30/2023 / 1:38:29PM 88 DEC 11 2023
By: _____ Time: 2:39
Property and Procurement Services

PURCHASE ORDER
SENATE OF THE PHILIPPINES
 Entity Name

Supplier: CHAMPION HARDWARE & CO., INC.	P.O. No.: PO-23-11-337
Address: 152 CHICA STREET, QUIAPO, MANILA	Date: 22-November-2023
Tel No.: 734-8448 / 733-3949/733-5546	Mode of Procurement: PR-23-05-394
TIN: 004-475-577-000	Reference P.R. No.: MPFS
	AB No.:

Attention: **RUDY YU**
 Please acknowledge receipt of faxed P.O. and refax it to Telefax No. 552-6601 loc. 4262 or 552-6815. Thank You.

Gentlemen: Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: SENATE OF THE PHILIPPINES, GSIS BLDG. ROXAS BLVD. PASAY CITY	Delivery Term: 15 WORKING DAYS
Date of Delivery:	Payment Term: Government Terms
	Warranty:

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
1	SET	Loose pin hinges 3" x 4" x 2.5mm thickness, stainless steel, heavy duty OFFER: 3x3	24	170.00	4,080.00
2	SET	Loose pin hinges 4" x 4" x 2.5mm thickness, stainless steel, heavy duty OFFER: STEEL	24	280.00	6,720.00
		Nothing Follows			

200-2023-12-9721
12-04-2023

RECEIVED
DEC 11 2023

RECEIVED
DEC 11 2023
By: [Signature] Time: 4:19
Administrative Management Bureau

LEGISLATIVE ACCOUNTING SERVICE
DEC 11 2023
TIME 2:30
LEGISLATIVE ACCOUNTING SERVICE
DEC 04 2023
TIME 01:35 pm

Page 1 of 1 **Grand Total: P10,800.00**

(Total amount in words) **Ten Thousand Eight Hundred Pesos Only**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme: _____ Very truly yours: [Signature]
 Signature over Printed Name of Supplier **EXEC. DIR. RENATO B. CHUA**
 EXECUTIVE DIRECTOR, ADMINISTRATIVE AND FINANCIAL SERVICES
 Date _____

Fund Cluster:	ORS/BURS No.:
Funds Available: JUDITH C. JEBULAN Director III, Legislative Accounting Service Signature over Printer Name of Chief Accountant	Date of the ORS/BURS:
	Amount:

NOTE: The approved Purchase Order (P.O.) / Job Order (J.O.) shall be sent through email to the winning bidder or its authorized representative and it will serve as official notice to them. Upon receipt of the email notification, the winning bidder shall acknowledge within two (2) days and respond to the said email by signing the P.O. or J.O. and resending it to the Senate Property and Procurement Service through email. This will serve as the reckoning date for the delivery period stated in P.O. or J.O., otherwise, the reckoning date will be the date of email to the supplier or its authorized representative.

Remarks: **NOTE: PO TYPEWRITTEN BY PPS PER APPROVED ABSTRACT OF BIDS NO. (AB-E-23-07-111) OPENED ON (SEPT 5, 2023) AND PER BAC ADVISORY RE AWARD DTD (OCT 17, 2023)**

mzueta [Signature]
11/28/2023 / 5:02:28PM

241

PURCHASE ORDER
SENATE OF THE PHILIPPINES
 Entity Name

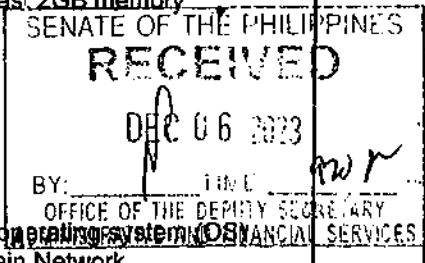
Supplier : JONECO TECH MARKETING CORP.	P.O. No. : PO-23-12-360
Address : No. 7 Pioneer St. Cor. Sheridan St Elena Roces Compound Highway Hills Mandaluyong City	Date : 04-December-2023
Tel No. : 8721-8348 / 634-8500	Mode of Procurement: REPEAT ORDER
TIN : 009-249-090-000	Reference P.R. No. : PR-23-11-1040 LRS
AB No. :	

Attention : **EDWIN R. ASUNCION**
 Please acknowledge receipt of faxed P.O. and refax it to Telefax No. 552-6601 loc. 4262 or 552-6815. Thank You.

Gentlemen :
 Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : Rm. 401 Property and Procurement Service SENATE OF THE PHILIPPINES, GSIS BLDG. ROXAS BLVD. PASAY CITY	Delivery Term : 60 CALENDAR DAYS
Date of Delivery :	Payment Term : Government Terms
	Warranty : THREE (3) YEARS

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
1	UNIT	Computer, Notebook/Laptop Specifications: Laptop must belong to the top five brands in terms of worldwide Total PC shipment per IDC worldwide PC tracker for the fourth quarter of 2022 At least 11th generation 2.40GHz 4-cores 8-threads processor with 8MB cache 15.6" FHD Display At least 16GB DDR4 memory At least 512GB PCIe NVMe SSD At least 1TB SATA 5400RPM 2.5" inch HDD Discrete video card with at least 2GB memory WiFi 6 (802.11ax) Bluetooth Gigabit Ethernet port HD Web Camera HDMI port USB 3.2 Type A ports USB 3.2 Type C port Latest professional propriety operating system compatible with Senate Domain Network	1	61,990.00	61,990.00



RECEIVED
DEC 05 2023
 By: [Signature] Time: 3:40
 Administrative Management Bureau

RECEIVED
DEC 05 2023
 [Signature] of the Senate Secretary
 Senate of the Philippines
 RECEIVED BY: [Signature]
 DATE: 12/4/23
 CONTROL #:

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme: _____ Very truly yours: _____

Signature over Printed Name of Supplier: _____ **ATTY. RENATO N. BANTUG JR.**
 SENATE SECRETARY
 Date: _____ December 2023

Fund Cluster: _____ Funds Available: _____ JUDITH C. JEBULAN Director III, Legislative Accounting Service Signature over Printer Name of Chief Accountant	ORS/BURS No. : _____ Date of the ORS/BURS: _____ Amount : _____
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NOTE: The approved Purchase Order (P.O.) / Job Order (J.O.) shall be sent through email to the winning bidder or its authorized representative and it will serve as official notice to them. Upon receipt of the email notification, the winning bidder shall acknowledge within two (2) days and respond to the said email by signing the P.O. or J.O. and resending it to the Senate Property and Procurement Service through email. This will serve as the reckoning date for the delivery period stated in P.O. or J.O., otherwise, the reckoning date will be the date of email to the supplier or its authorized representative.

Remarks: NOTE: PO TYPEWRITTEN BY PPS PER REPEAT ORDER PO-23-08-203

errazon [Signature]
 12/4/2023 2:27:37PM

488- 70

PURCHASE ORDER
SENATE OF THE PHILIPPINES
 Entity Name

Supplier : JONECO TECH MARKETING CORP. Address : No. 7 Pioneer St. Cor. Sheridan St. Elena Roces Compound Highway Hills Mandaluyong City Tel No. : 8721-8348 / 634-8500 TIN : 009-249-090-000	P.O. No. : PO-23-12-360 Date : 04-December-2023 Mode of Procurement: REPEAT ORDER Reference P.R. No. : PR-23-11-1040 LRS AB No. :
---	--

Attention : **EDWIN R. ASUNCION**
 Please acknowledge receipt of faxed P.O. and refax it to Telefax No. 552-6601 loc. 4262 or 552-6815. Thank You.

Gentlemen :
 Please furnish this office the following articles subject to the terms and conditions contained herein:

Rm. 401 Property and Procurement Service Place of Delivery : SENATE OF THE PHILIPPINES, GSIS BLDG. ROXAS BLVD. PASAY CITY Date of Delivery :	Delivery Term : 60 CALENDAR DAYS Payment Term : Government Terms Warranty : THREE (3) YEARS
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Stock No.	Unit	Description	Quantity	Unit Cost	Amount
		Three (3) years warranty Offer: ASUS B1500CEPE-BQ1134X ----- Nothing Follows ----- <div style="text-align: center; font-size: 1.2em;"> 800-2023-12-9762 12-05-2023 </div>			

LEGISLATIVE ACCOUNTING SERV
 053 05 2023
 04:53 PM

Page 2 of 2 **Grand Total:** **P61,990.00**

(Total amount in words) Sixty-One Thousand Nine Hundred Ninety Pesos Only

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme: _____ Very truly yours: _____
 Signature over Printed Name of Supplier **ATTY. RENATO N. BANTUG JR.**
SENATE SECRETARY
 Date December 2023

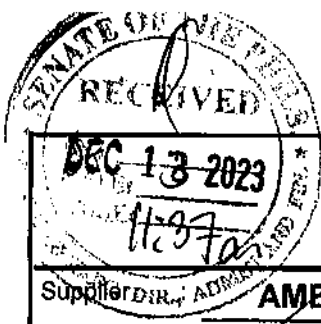
Fund Cluster: _____
 Funds Available: **JUDITH C. EBULAN**
 Director III, Legislative Accounting Service
 Signature over Printer Name of Chief Accountant

ORS/BURS No. : _____
 Date of the ORS/BURS: _____
 Amount : _____

NOTE: The approved Purchase Order (P.O.) / Job Order (J.O.) shall be sent through email to the winning bidder or its authorized representative and it will serve as official notice to them. Upon receipt of the email notification, the winning bidder shall acknowledge within two (2) days and respond to the said email by signing the P.O. or J.O. and resending it to the Senate Property and Procurement Service through email. This will serve as the reckoning date for the delivery period stated in P.O. or J.O., otherwise, the reckoning date will be the date of email to the supplier or its authorized representative.

Remarks: NOTE: PO TYPEWRITTEN BY PPS PER REPEAT ORDER PO-23-08-203

12/4/2023 / 2:27:37PM



PURCHASE ORDER
SENATE OF THE PHILIPPINES
 Entity Name

Supplier: AMBASSADOR APPLIANCES, INC.	P.O. No.: PO-23-11-338
Address: 421 DASMARIÑAS ST. BINONDO MANILA	Date: 28-November-2023
Tel No.: 09179885072 / 219-0628 / 241-3876	Mode of Procurement: SHOPPING
TIN: 000-332-701-000	Reference P.R. No.: PR-23-10-859
	AB No.: AB-E-23-10-174

Attention: JANETTE F. DEL SOCORRO
 Please acknowledge receipt of faxed P.O. and refax it to Telefax No. 552-6601 loc. 4262 or 552-6815. Thank You.
 Gentlemen: Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: Rm. 401 Property and Procurement Service SENATE OF THE PHILIPPINES, GSIS BLDG. ROXAS BLVD. PASAY CITY	Delivery Term: 15 Working Days
Date of Delivery:	Payment Term: Government Terms
	Warranty: One (1) Year

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
1	UNIT	32 inches HD Smart TV SPECIFICATION: Weight 3.7 kg Dimensions L 17.7 x W 73 x H 46.9 (cm) HD Ready 1,366 x 768 Pixels Built-in ISDB-T Receiver Supports USB Device: JPEG, MP, MKV Supports HDMI Vidaa U Operating System Anyview Cast Vidaa Store Netflix/YouTube TV Browser CCS Technology Global TV System: PAN/NTSC Response Time: 6ms Real Surround Sound Mercury Free Audio Power Output: 6W+6W Rated Power: 100 to 240V-50/60Hz Wall Bracket Included 1 Year Warranty on Parts & Labor Offer: TCL 32S5400 Nothing Follows	1	12,780.00	12,780.00

RECEIVED
 DEC 13 2023
 Time: 10:54
 By: [Signature]
 Administrative Management Bureau

LEGISLATIVE ACCOUNTING SERV
 DEC 12 2023
 TIME 1:00
 LEGISLATIVE ACCOUNTING SERV
 NOV 29 2023
 TIME 3:35 PM

Page 1 of 1 **Grand Total: P12,780.00**

(Total amount in words) Twelve Thousand Seven Hundred Eighty Pesos Only

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme: _____ Very truly yours: _____
 Signature over Printed Name of Supplier **EXEC. DIR. RENATO B. CHUA**
 EXECUTIVE DIRECTOR, ADMINISTRATIVE AND FINANCIAL SERVICES
 Date _____

Fund Cluster: _____
 Funds Available: _____
JUDITH C. JEBULAN
 Director III, Legislative Accounting Service
 Signature over Printer Name of Chief Accountant _____
 ORS/BURS No.: _____
 Date of the ORS/BURS: _____
 Amount: _____

NOTE: The approved Purchase Order (P.O.) / Job Order (J.O.) shall be sent through email to the winning bidder or its authorized representative and it will serve as official notice to them. Upon receipt of the email notification, the winning bidder shall acknowledge within two (2) days and respond to the said email by signing the P.O. or J.O. and resending it to the Senate Property and Procurement Service through email. This will serve as the reckoning date for the delivery period stated in P.O. or J.O., otherwise, the reckoning date will be the date of email to the supplier or its authorized representative.

Remarks: NOTE: PO TYPEWRITTEN BY PPS PER APPROVED ABSTRACT OF BIDS NO. AB-E-23-10-174 OPENED ON 10/24/2023 AND PER BAC ADVISORY RE AWARD DTD 11/20/2023

rgencia
 11/28/2023 / 10:41:29AM



By: RICA Time: 1:11 PM
 Property and Procurement Service

PURCHASE ORDER
SENATE OF THE PHILIPPINES
 Entity Name

Supplier : IXS COMMERCIAL INC.	P.O. No. : PO-23-10-264
Address : Unit 305 & 306 3rd Floor Arbotowne Plaza 1, Brgy Gen, T. De Leon, Valenzuela City	Date : 11-October-2023
	Mode of Procurement:
Tel No. : 0917-1065257 / 8564-8441	Reference P.R. No. : PR-23-09-837
TIN : 607-1 30-487-000	AB No. : BAC

Attention : **WONDER WEA MORILLA**
 Please acknowledge receipt of faxed P.O. and refax it to Telefax No. 552-6601 loc. 4262 or 552-6815. Thank You.

Gentlemen : Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : Rm. 401 Property and Procurement Service SENATE OF THE PHILIPPINES, GSIS BLDG. ROXAS BLVD. PASAY CITY	Delivery Term : 3 - 5 Working Days
Date of Delivery :	Payment Term : Government Terms
	Warranty : 1 YEAR

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
1	UNIT	COMPUTER TABLET Technical Specifications: -At least 6cores chipset using 7nano-meter manufacturing technology processor -At least 10-inch LED-backlit display with 2160x1620-pixel resolution, IPS True Tone, and 500 nits -At least 64GB storage capacity -At least 8MP Wide camera -Fingerprint reader -3.5mm headphone jack -At least 802.11ac dual band Wi-Fi -At least Bluetooth 4 -Compatible App Store -One (1) year warranty -At least five (5) Authorized Service Center within Metro Manila (please specify locations of the service centers) -GREEN PUBLIC PROCUREMENT COMPLIANCE: Energy Star Certified (For products which do not carry an Energy Star label, suppliers are required to submit an appropriate means of proof of energy consumption levels such as a technical dossier of the manufacturer or a test report from a recognized body to demonstrate compliance with this requirement.) Offer: APPLE IPAD (9TH GEN) WI-FI 64GB - SPACE GREY ----- Nothing Follows -----	9	20,150.00	181,350.00

RECEIVED
OCT 17 2023
 By: *[Signature]* Time: **3:31**
 Administrative Management Bureau

LEGISLATIVE ACCOUNTING SERV
OCT 16 2023
[Signature]

RECEIVED
 BY: *[Signature]* DATE: **OCT 17 2023**
 TIME: *[Signature]*
 OFFICE OF EXEC. DIR., ADMIN. AND FIN.

Page 1 of 1 **Grand Total: P181,350.00**

(Total amount in words): **One Hundred Eighty-One Thousand Three Hundred Fifty Pesos Only**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conformer: _____ Very truly yours: _____

Signature over Printed Name of Supplier: _____ **HON. JUAN MIGUEL F. ZUBIRI**
 SENATE PRESIDENT
 Date: *[Signature]* **October 2023**

Fund Cluster: _____
 Funds Available: _____ **JUDITH C. JEBULAN**
 Director III, Legislative Accounting Service
 Signature over Printer Name of Chief Accountant: *[Signature]*

ORS/BURS No. : _____
 Date of the ORS/BURS: _____
 Amount : _____

NOTE: The approved Purchase Order (P.O.) / Job Order (J.O.) shall be sent through email to the winning bidder or its authorized representative and it will serve as official notice to them. Upon receipt of the email notification, the winning bidder shall acknowledge within two (2) days and respond to the said email by signing the P.O. or J.O. and resending it to the Senate Property and Procurement Service through email; This will serve as the reckoning date for the delivery period stated in P.O. or J.O., otherwise, the reckoning date will be the date of email to the supplier or its authorized representative.

Remarks: **NOTE: PO TYPEWRITTEN BY PPS PER APPROVED ABSTRACT OF CANVASS NO. 23E-09-016 (I) OPENED ON 9/28/2023 AND AWARDED DTD 10/10/2023**

[Signature]
 10/11/2023 4:38:38PM

200-2023-10-8133
10-16-2023

RECEIVED
OCT 17 2023
 By: **RUCA** Time: **8:45AM**
 Property and Procurement Services

458-4

17

PURCHASE ORDER

SENATE OF THE PHILIPPINES
Entity Name

Supplier : VIVA SALES ENTERPRISES	P.O. No. : PO-23-11-352
Address : 1739-1741 OROQUIETA Street, Sta Cruz, Manila, 1003, Metro Manila	Date : 28-November-2023
Tel No. : 254-7474/254-7471 / 251-0861/254-7475	Mode of Procurement:
TIN : 103-919-881-000	Reference P.R. No. : PR-23-05-394 MPFS
	AB No. :

Attention : **JAIME IBARRA CHUA**
Please acknowledge receipt of faxed P.O. and refax it to Telefax No. 552-6101 loc. 4262 or 552-6815. Thank You.

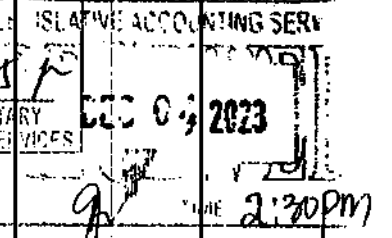
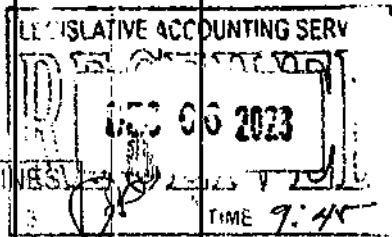
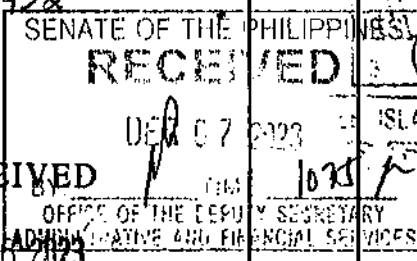
Gentlemen : Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : Rm. 401 Property and Procurement Service SENATE OF THE PHILIPPINES, GSIS BLDG. ROXAS BLVD. PASAY CITY	Delivery Term : 15 TO 30 WORKING DAYS
Date of Delivery :	Payment Term : Government Terms
	Warranty :

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
1	PIECE	2" x 3" x 12" S4S KD lumber	45	540.00	24,300.00
2	PIECE	Diamond cutting disk, 4" turbo, heavy duty type Nothing Follows	12	185.00	2,220.00



200-2023-12-9722
12-04-2023



By: *[Signature]* Time: 4:41
Administrative Management Bureau

Page 1 of 1 **Grand Total: P26,520.00**

(Total amount in words) **Twenty-Six Thousand Five Hundred Twenty Pesos Only**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme: _____ Very truly yours: *[Signature]*
Signature over Printed Name of Supplier **ATTY. ARNEL JOSE S. BAÑAS**
Date _____ DEPUTY SECRETARY ADMINISTRATIVE AND FINANCIAL SERVICES
December 2023

Fund Cluster: _____
Funds Available: **JUDITH C. JEBULAN**
Disbursing Officer/Accounts Officer Accountant
ORS/BURS No. : _____
Date of the ORS/BURS: _____
Amount : _____

NOTE: The approved Purchase Order (P.O.) / Job Order (J.O.) shall be sent through email to the winning bidder or its authorized representative and it will serve as official notice to them. Upon receipt of the email notification, the winning bidder shall acknowledge within two (2) days and respond to the said email by signing the P.O. or J.O. and resending it to the Senate Property and Procurement Service through email. This will serve as the reckoning date for the delivery period stated in P.O. or J.O., otherwise, the reckoning date will be the date of email to the supplier or its authorized representative.

Remarks: **NOTE: PO TYPEWRITTEN BY PPS PER APPROVED ABSTRACT OF BIDS NO. (AB-E-23-07-111) OPENED ON (SEPT 5, 2023) AND PER BAC ADVISORY RE AWARD DTD (OCT 17, 2023)**

mzulueta *[Signature]*
11/28/2023 / 5:16:24PM

RECEIVED
DEC 10 2023
By: *[Signature]* Time: 4:42 PM
Property and Procurement Services

241

100-7